

**EXCELSIOR CHARTER GROUP  
BOARD OF DIRECTORS  
REGULAR MEETING**

**MEETING LOCATION:**

**15505 CIVIC DRIVE**

**VICTORVILLE, CA 92392**

*The regular meeting is electronically recorded.*

**MINUTES**

**B.2**

**April 17, 2018**

**REGULAR SESSION**

**2:00 p.m.**

CALL REGULAR  
SESSION TO ORDER:

2:00 p.m.

ROLL CALL:

MEMBERS	Present	Absent
Laura Nance	x	
Suzanne Pacini	x	
Navid McCarthy	x	

OTHERS PRESENT:

Alicia Anderson, Derek King, Lindsey Richer

Pledge of Allegiance:

Lindsey Richer led the audience in the Pledge of Allegiance to the United States of America.

Approval of Agenda:

**MOTION:** S. Pacini

**SECOND:** L. Nance

**(DISCUSSION)**

**VOTE:** 3-0

MEMBERS	Aye	Nay	Abstain
Laura Nance	x		
Suzanne Pacini	x		
Navid McCarthy	x		

**COMMUNITY COMMENTS**

Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

**No Community Comments**

**CONSENT ITEMS**

Receive and consider approving and/or ratifying the following consent items:

**MOTION:** N. McCarthy

**SECOND:** S. Pacini

**(DISCUSSION)**

A.1 Personnel Report: No items to report.

A.2 Minutes: The minutes of the Board of Directors regular meeting of March 13, 2018.

A.3 Expenditures: The expenditures for March 2018.

**VOTE:** 3-0

MEMBERS	Aye	Nay	Abstain
Laura Nance	x		
Suzanne Pacini	x		
Navid McCarthy	x		

**ACTION ITEMS**

B.1 Safety Policy #1: Receive and consider approval of the following board policy:  
Safety Policy #1: Emergency Plans

**MOTION:** N. McCarthy

**SECOND:** S. Pacini

**(DISCUSSION)**

**VOTE:** 3-0

MEMBERS	Aye	Nay	Abstain
Laura Nance	x		
Suzanne Pacini	x		
Navid McCarthy	x		

B.2 Safety Policy #2: Receive and consider approval of the following board policy:  
Safety Policy #2: Injury, Illness and Prevention Program

**MOTION:** N. McCarthy

**SECOND:** S. Pacini

**(DISCUSSION)**

**VOTE:** 3-0

MEMBERS	Aye	Nay	Abstain
Laura Nance	x		
Suzanne Pacini	x		
Navid McCarthy	x		

B.3 Agreement for Services: Receive and consider approval of the Automatic IRA Rollover Service Agreement with Ascensus Trust Company for the transfer of Excelsior Charter Group's 403B to Vanguard. Authorization for signature is approved for Alicia Anderson, Chief Financial Officer.

**MOTION:** N. McCarthy

**SECOND:** L. Nance

**(DISCUSSION)**

**VOTE:** 3-0

MEMBERS	Aye	Nay	Abstain
Laura Nance	x		
Suzanne Pacini	x		
Navid McCarthy	x		

**CHIEF FINANCIAL OFFICER COMMENTS**

**BOARD MEMBERS' COMMENT**

**ANNOUNCE CLOSED SESSION ITEMS**

PERSONNEL

**CLOSED SESSION**

**INVITATION TO ADDRESS THE BOARD, CLOSED SESSION ITEMS:**

Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

Adjourn to Closed Session:

**MOTION:** N. McCarthy

**SECOND:** S. Pacini

**(DISCUSSION)**

**VOTE:** 3-0

MEMBERS	Aye	Nay	Abstain
Laura Nance	x		

Suzanne Pacini	x		
Navid McCarthy	x		

**Adjourn to Closed Session at 2:21 p.m.**

**CLOSED SESSION:**

- PERSONNEL

**RECONVENE OPEN GENERAL SESSION:**

**The board reconvened to General Session at 2:30 p.m.**

**ROLL CALL:**

MEMBERS	Present	Absent
Laura Nance	x	
Suzanne Pacini	x	
Navid McCarthy	x	

**REPORT OUT OF CLOSED SESSION, IF APPLICABLE**

Adjourn Regular Session:

**MOTION:** N. McCarthy

**SECOND:** S. Pacini

**(DISCUSSION)**

**VOTE:** 3-0

MEMBERS	Aye	Nay	Abstain
Laura Nance	x		
Suzanne Pacini	x		
Navid McCarthy	x		

**Next Meeting Date: May 8, 2018 (Central Office)**

Adjourn Regular Session at: 2:31 p.m.

---

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE:** Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY:** The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATION MAY BE MADE:** Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY: -** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or to participate in this meeting of the Governing Board may request assistance by contacting Excelsior Charter Schools. Telephone:760-245-4262;

**FOR MORE INFORMATION:** For more information concerning this agenda, please contact Excelsior Charter Schools. Telephone: 760-245-4262